HOTEL RESERVATION FORM

Hong Kong College of Radiologists 12 – 20 Nov 2017

(Please use the below reservation form for each booking only and input the according information duly)

GUEST NAME: Mr/ Miss/ Mrs/ Dr First name: Last name:	**(IF ANY) SHARER:** Mr/ Miss/ Mrs/ Dr First name: Last name:
ARRIVAL DATE: / / DD MM YY	**DEPARTURE DATE:** / / DD MM YY
FLIGHT NUMBER / ESTIMATED ARRIVAL TIME:	**FLIGHT NUMBER / ESTIMATED DEPARTURE TIME:**
COMPANY NAME: Hong Kong College of Radiologists	**RETURN FAX NO./ E-MAIL ADDRESS:** **(purpose: sending over the confirmation)**

Hotel: Ovolo Southside

- ❑ Mini Twin room (2 Twin bed) at HK$800.00
- ❑ Deluxe Queen room (1 Queen bed) at HK$800.00
- ❑ Corner Queen (1 Queen beds) at HK$1100.00
- ❑ Corner Deluxe (1 Queen beds) at HK$1250.00
- ❑ Long Loft (1 Queen beds) at HK$1400.00

Room type choices subject to Hotel availability upon reservation

****Room rate quoted is subject to 10% service charge and applicable government tax (if any) per room per night (single / double occupancy)***

Look what's waiting for you:

* Free daily breakfast
* Free in-room wifi with 14,000 hotspots in Hong Kong
* Free daily replenished mini bar
* Free 24 hours drinks and happy hour from 17.00-19.00 at LO Lounge
* Free access to 24 hour gym
* Free self-laundry
* Free local calls
* Apple TV in each room
* Hotel Amenities - Biology Smart Skincare
* Communal work-space in Lo Lounge

ALL RESERVATIONS MUST BE GUARANTEED BY CREDIT CARD TO SECURE THE ROOM SPACE. OTHERWISE, NO RESERVATIONS WILL BE MADE.

❑ AMEX ❑ DINERS ❑ MASTER ❑ VISA

Name of Card Holder: _____

Card No.: _____ Expiry date: _____/_____

TERMS & CONDITIONS

- For guaranteed booking, 7 DAYS notice prior to the date of arrival (18 August 2017, 12:00 HK time) is required, or any cancellation or amendment. Otherwise, 1 night room rate will be charged.
- This form should be returned to the hotel **on or before 12 Oct 2017.** Bookings will be confirmed on a first-come-first-serve basis. After this date, bookings will be subjected to hotel availability upon request.
- For any further assistance, please contact Mr Alfred Lau – Sales Manager at Tel: (852) 3460 8109; Fax: (852)3565 4847 or E-mail: alfredlau@ovologroup.com
- Hotel reserves the right for the final decision for any booking issues

FOR HOTEL USE ONLY

Confirmation No: _____Confirmed by: _____ Date: _____